

**The Emergency Nurses Association**

Michigan State Council

November 21, 2014

Conference Call Number: U.S. 1(408)650-3112 Passcode: 947-817-093#

Go to Meeting:

Hilda Vivio, Barbara Davis, Gerri Muller, Alisha Brandau, Mary Berry-Bovia, Diane Wren, Eileen Negri, Deb Wodarek, Raelyn VandePal, Kim Johnson, Stephanie Wilson, Jill Zuteck, Jennifer Lechota

Present:

Chris Baker, Pat Macek, Kim Robertson, Pat Holderness, Mike Mooney, Mark Goldstein, Meri Trajkovski, Mary Grabic, Sheri Belanger, Season Marinich, Debra Wiseman, Marilyn Enriquez, Tina Golembiewski, Amy Koestner

**A: Meeting Called to Order at: 11:01**

**1. Introduction of all members:**

**2. Quorum was successfully established with 12**

| <b>Agenda Item 1&amp;2</b> | <b>Discussion Summary</b>   | <b>Motions</b>   |
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| A: Agenda – Mark Goldstein | A: Call to Order: Mark<br>B: Introductions<br>C: Establish Quorum<br>D: Additions to agenda | <b>Info</b><br><b>Vote: 27 members present-<br/>quorum with 12</b> |

| <b>Agenda Item 3</b>                       | <b>Discussion Summary</b>  | <b>Motions</b>   |
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| D: Secretary Report / Minutes: Hilda Vivio | <ol style="list-style-type: none"> <li>September's meeting was a review of the upcoming ENA resolutions and Bylaws to be presented to the general assembly delegates in Indianapolis in October 2014. Michigan members read thru and discussed the proposals. Barbara Davis is presenting a resolution on gun control/safety. September minutes will be approved in January.</li> <li>Triage Notes Deadlines: Last triage notes for 2014 is December - Please send any articles or information for the Triage notes to Hilda at hvivio@charter.net.</li> <li>Delegate shirts were completed and delivered.</li> <li>Triage Notes : 2015 deadlines: Jan15, April 15, July 15, Oct 15</li> </ol> | <p><b>Info: September's minutes review are deferred until Jan 2015.</b></p> <p><b>Info: Triage note articles needed!</b></p> <p><b>Info</b></p> <p><b>Info</b><br/><b>To approve as written:<br/>Seconded:</b></p> |

|                                  | <b>Discussion Summary</b>   | <b>Motions</b>                        |
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| E: Treasure Report : Kim Johnson | <ol style="list-style-type: none"> <li>Kim is working with Bob to close 2014's books. -</li> <li>Chapter financial status: Checking is not</li> </ol> | <p><b>Info</b></p> <p><b>Info</b></p> |

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|  | <p>up to date-Money market is approximately 91,000.</p> <p>3. TNCC paperwork- some was not completed and turned in by the deadline for reimbursement. 6 people are affected. Deadline was July 31, 2014. Discussion that even the MENA president did not submit his paperwork in time, and as a lesson expects no reimbursement. Gerri to contact affected persons.</p> <p>4. 2015's budget needs to be reviewed. A meeting needs to be scheduled to do the budget.</p> <p>5. Bob, our accountant, needs everyone's monthly time, in hours, spent on MENA business. Because we are a 501C, we need to document our time. It is suggested that it is easier to document this as you go along monthly. Kim needs everyone's time to submit it to Bob.</p> | <p><b>Info: Paperwork submitted past the due date cannot be processed</b></p> <p><b>Info: A budget meeting time will be decided soon</b></p> <p><b>Info: Please submit your monthly hours to Kim asap</b></p> |
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| <b>Agenda Item 5</b>                   | <b>Discussion Summary</b>   | <b>Motions</b>  |
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| F: President-elect Report: Chris Baker | <ol style="list-style-type: none"> <li>Chris would like to set a date before the end of December 2014, to finalize 2015's budget.</li> <li>The leadership ENA meeting will be held in Los Vegas in February 2015. Discussion on possibly sending delegates, depends on our budget.</li> </ol> | <p><b>Info: Budget meeting date to be announced when determined.</b></p> <p><b>Info: Leadership attendance will depend on 2015's budget</b></p> |

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|  | <p>3. Discussion to change our MENA meeting start time to 10 AM, local time.</p> <p>4. Chris Baker will take over as MENA president starting January 1, 2015.</p> <p>5. Discussion that we need to secure 5 laptops and 4 projectors for the spring conference.</p> | <p><b>Motion: Proposal to change Michigan ENA meeting start time to 10 AM local time, starting January 1, 2015. Seconded</b><br/> <b>Vote: yea: 10 Nay: 3</b><br/> <b>Passed</b></p> <p><b>Info: Starting January 1, 2015 MENA meeting start times will be 10 AM, local time. The website will be updated to reflect this change. The old start time was 1100 AM.</b></p> <p><b>Info: Chris to be president Jan 1, 2015.</b></p> <p><b>Info</b></p> |
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| Agenda Item 6 | Discussion Summary | Motions |
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| Agenda Item 7               | Discussion Summary  | Motions  |
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| H: President's Report- Mark | <p>1. 2015 Transitions: Chris Baker to take over as Michigan's ENA president on January 1, 2015.</p> <p>2. ENA "Day on the Hill"- date is April 28 &amp; 29<sup>th</sup>, 2015 Washington DC. Barbara Davis discussion that we should try to send 2 people to represent Michigan.</p> | <p><b>Info</b></p> <p><b>Info: This years day on the hill does not conflict with our annual conference.</b><br/> <b>Info : Barbara Davis to check into prices to send 2 people to the ENA "day on the hill" 2015. To check on transportation, hotel, per diem for 2 people for 2 days.</b></p> |

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|  | <ol style="list-style-type: none"> <li>3. Post General Assembly- scientific conference in Indianapolis, IN. Discussion on consideration of having alternates as delegates. Discussion on budget for that. Thank you everyone for their servant leadership and volunteerism.</li> <li>4. 2015 elections: Discussion that Kim, as treasurer has the hardest job. Discussion on possibly a treasurer helper. Elections for 2015 include 2 board member positions. Discussion on bylaws and officer positions. Discussion on having a treasurer elect. Discussion on more specific terms in our bylaws for terms.</li> <li>5. Potential dissolving and/or merging chapter- Deb Wiseman, South West Chapter, discussion on difficulty getting members involved in meetings, office, joining. Discussion on efforts done to include members, educational efforts. Discussion on what happens if the chapter dissolves. Their current bylaws require term limits.</li> <li>6. Barbara Davis- Mark recognizes Barbara's efforts and work with Mike Marsiglio's help to present a resolution at national on gun control.</li> <li>7. Strategic Plan: Discussion on assigning duties and timelines to finish it. Our strategic plan needs to mirror national's. Discussion to finish it and have a vote in January 2015.</li> <li>8. Weather: Last cancelled MENA meeting was Nov 2007 .Discussion on today's bad weather and members attending per phone instead.</li> </ol> | <p><b>Info:</b></p> <p><b>Info</b></p> <p><b>Info: SW chapter to consider options</b></p> <p><b>Info</b></p> <p><b>Info: Put strategic plan vote on agenda for Jan 2015.</b></p> <p><b>Info</b></p> |
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| <b>Agenda Item 8</b> | <b>Discussion Summary</b> | <b>Motions</b> |
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| Unfinished Business  | 1. none                   |                |
| <b>Agenda Item 9</b> | <b>Discussion Summary</b> | <b>Motions</b> |

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| J: New Business | 1. none |  |
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| Agenda Item 10   | Discussion Summary   | Motions  |
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| K: ENA Foundation- Chris B, Diane W, Kim J   | <ol style="list-style-type: none"> <li>1. Discussion to have scissors to raise foundation money in place of T shirts.</li> <li>2. May's Conference will be on May 6, 2015. This year's theme is Cinco de Mayo. Mike Mooney is doing the vendors. Discussion that some vendors would like to donate a basket. Discussion that the MENA sisters will continue. Discussion on having a possible drawing for new members or first time attendees. Mark recognizes Diane Wren on her fabulous work to get the jewelry each year to donate at ENA national conference. Discussion that Zoll may want to have a hospitality room with a free CPR challenge. Discussion that chapters will continue to donate baskets. Discussion that 5 laptops are needed and 4 projectors for the annual spring conference.</li> </ol>  | <p><b>Info</b></p> <p><b>Info: May conference</b></p>  |
| Agenda Item 11   | Discussion Summary   | Motions  |
| <p>L: Committee Reports</p> <ol style="list-style-type: none"> <li>1. Continuing Education- Gerri</li> <li>2. TNCC/ENPC- Marilyn Enriques</li> <li>3. Membership-Stephanie &amp; Sheri</li> <li>4. Spring Conference-All</li> <li>5. IQSIP-Barb S</li> <li>6. Foundation- Chris B/Diane W.</li> <li>7. Government Affairs- Barb/Renee</li> </ol> | <ol style="list-style-type: none"> <li>1. nothing new</li> <li>2. Marilyn Enriques: Discussion on conference call to see who can test people out with TNCC. Discussion that AACN will be considering ALL TNCC course directors to have a minimum of BSN in order to administrate a course and hand out nursing ceus. Discussion that test A was compromised and cannot be used. Now all materials must be off the desk and the room monitored continuously.</li> <li>3. Membership: Shari Belanger discussion that we have approx.. 1150 members. Several members were asking about the October membership drive- there was a positive response to the changes.</li> <li>4. Spring conference; 5 laptops and 4 projectors needed for the spring conference. Had a conference call last week, speakers are set. Terry Foster is going to be a speaker. Ceu's are being done now. A CEN review is added for Monday and Tuesday. Wednesday is the all day conference</li> <li>5. IQSIP: nothing new</li> <li>6. Foundation: May have scissors to raise money at the conference,</li> <li>7. Government affairs: 2 new things: Oct 29 EMS will be required to carry opiate antagonists (ie narcan), and</li> </ol> | <p><b>Info</b></p> <p><b>info</b></p> <p><b>Info</b></p> <p><b>Info</b></p> <p><b>Info</b></p> |

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|   | Dec 9 <sup>th</sup> Barb will do a phone conference. The workplace violence bill is dead in committee, Barb will know more after Dec 9 <sup>th</sup> .. On 12-3-14 Mark is making an MCEP address with an update on ENA, will try to partner with MDs to the legislation  |                            |
| Agenda Item 12  |   |                            |
| M. Chapter Reports<br>1.#145 Huron Valley- Brandi Uren<br>2.#151 S.W. Michigan- Deb Wiseman<br>3.#153- W.Michigan-Alison Zeerip<br>4.#345- Little Traverse Bay- Dianne Wren<br>5.#449- Western Upper Peninsula- Barbara Davis | <ol style="list-style-type: none"> <li>1. Huron valley- Have a Facebook page</li> <li>2. South West-Have a Facebook page</li> <li>3. West MI- Are having a fall conference this yr.</li> <li>4. Little Traverse-</li> <li>5. UP- Next meeting is scheduled for Nov 6<sup>th</sup> with Zoll doing a CPR challenge. Free for all.</li> </ol>   | <b>info</b>                |
| Agenda Item 13  |   |                            |
| N: Round Table  | <ol style="list-style-type: none"> <li>1. Make sure chapter officers are updated on national ENA website.</li> <li>2. 2015 meeting dates are on Michigan's site- new start time of 10 AM</li> <li>3. Thank you to Naomi Ishioka for her work with social media</li> <li>4. Thank you to Stephanie Wilson for the names of chapters that have Facebook</li> <li>5. A big thank you to Mark Goldstein for his service as Michigan ENA president.</li> </ol> | <b>info</b>                |
| Agenda Item 14  |   |                            |
| O: Adjournment  | Meeting adjourned at 1322   | <b>Seconded- meeting a</b> |

Round table:

Meeting concluded at 1550

Date Approved:

Submitted by Hilda Vivio RN, CEN (Secretary)